

# OXFORD PLANNING COMMISSION

Minutes – March 14, 2017

**MEMBERS:** Jonathan Eady, Chair; Jeff Wearing, Vice-Chair; Penny England, Aaron Robinson, and Ron Manson. Vivian Harris was absent.

**STAFF:** Bob Schwartz, city manager and zoning administrator.

**GUESTS:** Kendra Mayfield, Oxford College, April Ellis, Barry Stokes, Leland and Ryland Gentry, Curry and Kathy Haynes, Sarah and Danny Standard.

**OPENING:** At 7:00 PM, Mr. Eady called the meeting to order and welcomed the guests.

**APPROVAL OF MINUTES:** Upon motion of Mr. Wearing, seconded by Mr. Robinson, the minutes for the meeting of February 14, 2017 were approved. The vote was 5-0.

**CURRY AND KATHY HAYNES DEVELOPMENT PERMIT** – Curry and Kathy Haynes applied for a development permit to build a new home on the lot recently subdivided by Sarah and Danny Standard on the corner of Wesley and Fletcher. The Planning Commission reviewed the application, the plat showing the footprint of the new home, and plans for the home. Mr. Eady noted the application met the minimum requirements.

*Upon motion of Mr. Manson, seconded by Mr. Wearing, the development application was approved as submitted. The vote was 5-0.*

**BARRY STOKES AND APRIL ELLIS DEVELOPMENT PERMIT** – April Ellis submitted a development permit application to locate an 18' x 20' carport beside the home. The Planning Commission reviewed the application and the diagram of where the carport will be located. Mr. Eady explained to Ms. Ellis that a carport has to be beside or behind the home. It cannot be in the front yard.

*Upon motion of Mr. Wearing, seconded by Ms. England, the development application was approved as submitted. The vote was 5-0.*

**OXFORD COLLEGE – PRE-APPLICATION DISCUSSION** – Kendra Mayfield had several preliminary questions concerning additional auxiliary structures at the College Organic Farm. This was a preliminary discussion with no decisions expected. The discussion included the possible location of a green house behind the home and the addition of several hoop houses in front of the home.

The Planning Commission noted that each auxiliary structure cannot be larger than the home and discussed whether or not the hoop houses could be in the front yard. Mr. Eady suggested that we needed to do some homework on the location of the hoop houses and that an email discussion by the members might help.

{AFTER THE MEETING, MR. MANSON NOTED THAT SECTION 40-524 (A) STATES: AND IF THIS APPLIES TO THIS INSTANCE, THE DECISION SHOULD BE STRAIGHTFORWARD.

**Sec. 40-524. - Accessory building, structure, or use.**

(a) *Yard location.* Accessory buildings, structures, and uses shall be located in a rear yard or side yard, unless otherwise specifically provided in this chapter.}

**CITY REPORT** – Mr. Schwartz reported:

- a. We have created a Downtown Development Authority. Its first meeting was March 2 and the next meeting will be April 19.
- b. Planning for the Asbury Street park – We have run into a delay with getting title to the last parcel.
- c. DDA training – We have scheduled an all-day session on Saturday, April 22 for training for the DDA, City Council, and the Planning Commission to help all of us work with our new Downtown Development Authority.

**ADJOURNMENT:** Mr. Eady adjourned the meeting at 8:00 PM.

Approved by:

Aaron Robinson, Secretary